



Wichita Falls Texas Police Department Contact Data Report for 2021  
Prepared by the Wichita Falls Police Department Office of Professional Conduct,  
January 28, 2022

## **A Look at Wichita Falls Police Department's Comprehensive Contact Data Report**

STATISTICAL DATA ON TRAFFIC STOPS AND SEARCHES

STATE LAW AND GUIDELINES ON RACIAL PROFILING

POLICIES AND TRAINING

COMPLAINT PROCEDURE

CONTACT INFORMATION



Manuel Borrego, Chief of Police



Chief Manuel Borrego

Stephen Santellana, Honorable Mayor  
Bobby Whiteley, Councilor at Large  
Michael Smith, Councilor, District 1  
Larry Nelson, Councilor, District 2  
Jeff Browning, Councilor, District 3  
Tim Brewer, Councilor, District 4  
Steve Jackson, Councilor, District 5  
Darron Leiker, City Manager  
Kinley Hegglund, City Attorney

January 28, 2022

Wichita Falls Police Department's Annual Biased Based Profiling Report



Deputy Chief Guy Gilmore

The following report is for your review only; no further action is required by Council. The analysis of the Wichita Falls Police Department's statistical report showed the Department, based on the captured data, is in compliance with applicable Texas laws regarding Biased Based (Racial) Profiling. Biased Based Profiling requirements are based on below listed criteria.

1. Contact data- race of individual stopped in a motor vehicle
2. Race of driver identifiable or not identifiable prior to stop
3. Information about searches during motor vehicle stops

The Wichita Falls Police Department has collected motor vehicle stop-based contact data for the purpose of identifying and addressing any potential or perceived concerns regarding biased-based profiling practices among police officers. Our goal is to maintain the confidence and support of our citizens as we fulfill our mission to serve and protect our community.



Deputy Chief Brian Vaughn

Wichita Falls Police Department personnel are expected to perform their duties in a proactive manner and to aggressively investigate suspected violations of the law. Officers are also expected to actively enforce local, state, and federal laws in a responsible and professional manner; without regard to race, ethnicity, national origin, gender, sexual orientation or any other identifiable group.

We are certain that the information made available in this report will instill the confidence from our community that their police department serves their needs with fairness and equitable treatment. The positive results of this report will serve as a basis to reinforce our committed relationship with our citizens.

**Mission Statement**

*"Our mission is to provide exceptional police service and protection for our community."*

Manuel Borrego  
Chief of Police



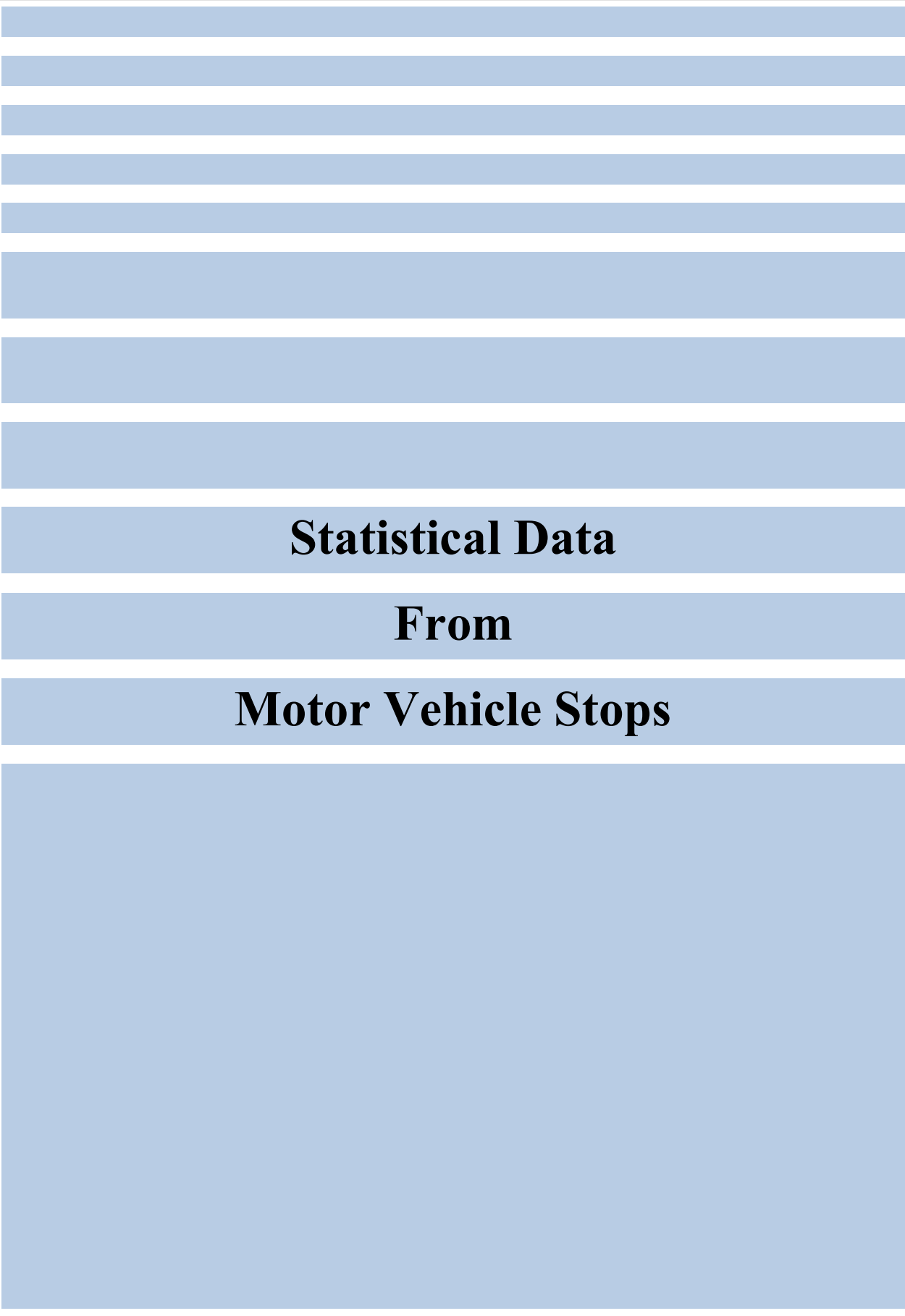
Manuel Borrego, Chief of Police

## **Mission Statement**

Our mission is to provide exceptional police service and protection  
for our community.

## **Core Values**

**P**rofessionalism  
**O**bservance of the Law  
**L**oyalty  
**I**ntegrity  
**C**ourage  
**E**qual Treatment



**Statistical Data**

**From**

**Motor Vehicle Stops**

## **Analysis and Interpretation of Data**

The data in this report contains information on police/citizen contacts from all motor vehicle traffic stops between January 1, 2021 and December 31, 2021. The information presented is open to multiple interpretations. Although the ACLU recommends that the data be compared to households with access to vehicles, this does not include the commuters from outlying communities or travelers through Wichita Falls. This also does not include commercial vehicles that operate in Wichita Falls on a daily basis.

Part of the data required to be collected are the number of searches conducted on the contacts. This data is then compared by race/ethnicity.

The number of contacts for Blacks, Hispanics/Latinos, and Whites closely parallel to the racial makeup of the population of Wichita Falls. Asian and American Indian contact rates do not appear to be proportional to Black, Hispanic and/or White contact rates. This is due to the number of subjects in these groups being stopped. If, for example, only one person was stopped and arrested from a particular group, the overall statistics would show a one hundred percent arrest rate for that group.

The data also shows that stops were made for violations of the law rather than based on the race or ethnicity of all individuals. During the year there were calls for service and alerts for specific suspects involved in crimes. In these situations the officer is looking for a suspect in a particular crime. Violations might include but are not limited to violations of the Penal Code, DWI, or City Ordinances. In these cases the suspect's race is commonly given to the officer as an identifier and may be used as a factor in the initial stop. This is allowed by law. Due to COVID-19 precautions the number of traffic contacts was reduced significantly which affected some of the percentage totals in the report. There is no evidence that race was used as the single factor for any motor vehicle stop.

## Contact Data and Dispositions of Motor Vehicle Stops - 2021

	Contacts		Written Warnings		Citations		Stop Data**		Arrests		Race Identifiable Yes		Race identifiable No	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
Asian	214	1.17%	34	1.22%	180	1.17%	0	0.00%	0	0.00%	212	1.20%	212	1.19%
Black	2,426	13.31%	421	15.10%	1,988	12.94%	3	13.63%	16	28.07%	2309	13.13%	2,503	14.07%
Hispanic	2,955	16.21%	330	11.83%	2,609	16.99%	5	22.72%	11	19.29%	2885	16.40%	2,885	16.22%
Native American	146	0.80%	17	0.61%	128	0.83%	1	4.54%	0	0.00%	145	0.82%	144	0.80%
White	12,485	68.50%	1,987	71.24%	10,453	68.06%	13	59.09%	30	52.63%	12,036	68.44%	12,036	67.69%
Total*	18,226	100%	2,789	100%	15,358	100%	22	100%	57	100%	17,587	100%	17,780	100%

## Reason for Initial Motor Vehicle Stops - 2021

Reason for Stop	Pre-Existing Knowledge		Non-Moving Traffic Violation		Moving Traffic Violation		Violation of Law	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent
Asian	0	0.00%	10	0.89%	203	1.22%	1	0.42%
Black	43	26.88%	192	17.11%	2,139	12.80%	52	21.85%
Hispanic	38	23.75%	201	17.91%	2,673	16.00%	43	18.07%
Native American	1	0.63%	4	0.36%	141	0.84%	0	0.00%
White	78	48.75%	715	63.73%	11,550	69.14%	142	59.66%
Total*	160	100%	1,122	100%	16,706	100%	238	100%

\*Percentages rounded to the nearest hundredth and may not equal 100%

\*\*Stop Data: routinely officers stop vehicles not in conformity with traffic stops as defined by the CCP. These stops may include such things as welfare checks, Amber/Silver Alerts, and other stops not related to traffic violations. Using stop data, officers document these contacts as they are not reportable under Racial Profiling laws.

## Three-Year Data comparison

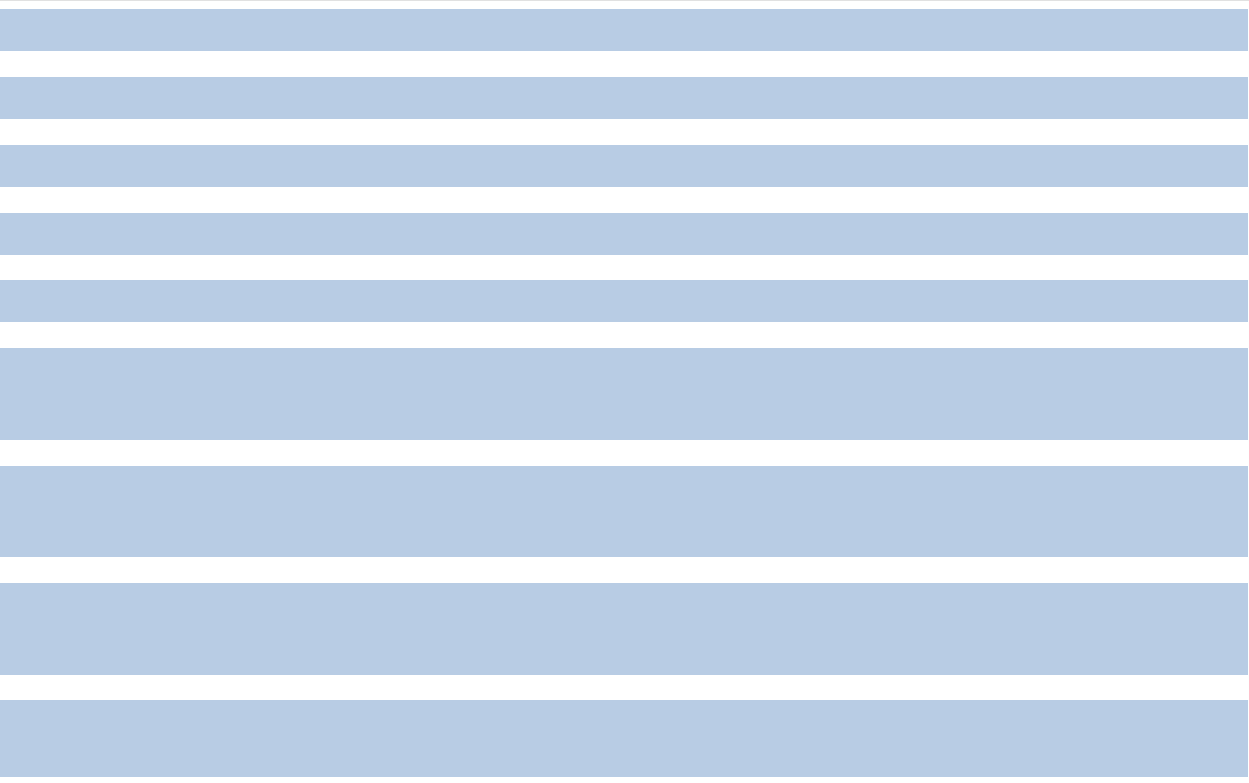
### Comparison of Three-Year Traffic-Related Contact Information where arrests were made between January 1, 2021 - December 31, 2021

(Beginning January 1, 2011 TCOLE required all cities report their statistics on Racial Profiling from the previous year. Tier I Reporting, as it is referred to, is described as departments that have vehicles equipped with video and audio equipment and these transactions are maintained for a period of 90 days.)

Race / Ethnicity *	Traffic - Related Contacts			Searches			Arrests		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Percent	Percent	Percent	Percent	Percent	Percent	Percent	Percent	Percent
Asian	1.37%	1.69%	1.17%	0.20%	0.28%	0.00%	0.15%	0.34%	0.00%
Black	14.70%	15.05%	13.31%	30.80%	29.80%	29.01%	31.19%	27.75%	28.07%
Hispanic	13.98%	15.56%	16.21%	16.40%	21.46%	22.65%	14.02%	22.41%	19.29%
Native American	0.46%	0.38%	0.80%	0.71%	0.42%	0.00%	0.62%	0.51%	0.00%
White	69.47%	67.30%	68.50%	51.87%	48.02%	48.34%	53.99%	48.96%	52.63%
<b>** Total Percentage</b>	100%	100%	100%	100%	100%	100%	100%	100%	100%

\*Race/Ethnicity is defined as being of a particular descent. Included here are the categories used under S.B. 1074: Asian, Black, Hispanic, Native American and White. Native American includes Alaskan Natives and any peoples of North, Central or South America who maintain tribal affiliation

\*\* Figures have been rounded and may not equal 100%



**State of Texas**

**Racial Profiling**

**Statutes**





# **Texas Racial Profiling Law**

## **CCP, Title 1, Chapters 2 and 3**

In 2001 the Texas Legislature addressed the issue of racial profiling in policing and passed the Texas Racial Profiling Law (SB 1074). This legislation is found in the Texas Code of Criminal Procedure in Chapters 2 and 3. It requires all agencies to collect data on motor vehicle traffic stops, and report the data to TCOLE as well as to their governing body. From the perspective of the bill's supporters, mandated data collection was not intended to be a solution to racial profiling in Texas but rather a first step in a longer fight. The legislation was intended to provide a strong data-based tool that civil rights organizations could use to effectively advocate for more specific policy responses to racial profiling.

### **Sandra Bland Act**

In 2017, the Texas Legislature passed the Sandra Bland Act (SB 1849). Article 5 of the act amended the existing CCP articles pertaining to racial profiling. The act requires that contact data be collected on every motor vehicle traffic stop. Prior to this act, data was only collected on traffic stops that resulted in a citation or arrest. The act added categories of data to be collected which are: any force used as a result of the stop, location of the stop, and reason for the stop. It also requires further details about any search conducted during the stop. This act was effective January 1, 2019. The data in this report is in compliance with the Sandra Bland Act.

### **Applicable CCP Articles**

Art. 2.131. RACIAL PROFILING PROHIBITED.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING.

Art. 2.133. REPORTS REQUIRED FOR MOTOR VEHICLE STOPS.

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED.

Art. 2.135. PARTIAL EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT. (REPEALED IN SANDRA BLAND ACT OF 2017)

Art. 3.05. RACIAL PROFILING DEFINED

## Complaints of Racism, Discrimination or Harassment on Motor Vehicle Stops

There were no complaints filed on a Wichita Falls Police Department officers during the time period January 1, 2021 – December 31, 2021 for an alleged violation(s) of Texas Racial Profiling statutes.

### Motor Vehicle Stop Data and Population Data Comparison by Race and Gender

Race	Contacts		Population of Wichita Falls	
	Count	Percent	Count	Percent
American Indian	146	0.80%	921	0.90%
Asian	214	1.17%	2,865	2.80%
Black	2,426	13.31%	12,892	12.60%
Hispanic	2,955	16.21%	22,305	21.88%
White	12,485	68.50%	61,492	60.10%
<b>Total</b>	<b>18,226</b>	<b>100%</b>	<b>102,316*</b>	<b>100%</b>

Gender	Contacts		Population of Wichita Falls	
	Count	Percent	Count	Percent
Males	11,093	60.86%	54,023	52.80%
Females	7,133	39.13%	48,293	47.20%
<b>Total</b>	<b>18,226</b>	<b>100%</b>	<b>102,316*</b>	<b>100%</b>

\*Population according to latest US Census Bureau Report dated July 1, 2021.

Population breakdown does not account for those that identify as mixed race which the U.S. Census of 2021 identified as 3.6%

# Code of Criminal Procedure Requirements

According to Article 2.132, CCP, each law enforcement agency in the state shall adopt a detailed written policy on racial profiling. The policy must:

- Clearly define acts constituting racial profiling.
- Strictly prohibit peace officers employed by the agency from engaging in racial profiling.
- Implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual.
- Provide public education relating to the agency's complaint process.
- Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article.
- Require a collection of information relating to all motor vehicle stops, including information relating to: the gender and race or ethnicity of the individual detained; whether a search was conducted and the basis of the search; whether contraband was found, and if so, what type of contraband.
- Require the agency to submit to the governing body of each county or municipality served by the agency an annual report of the information collected above.
- If a law enforcement agency installs video or audio equipment, the policy must include standards for reviewing video and audio documentation.

The Wichita Falls Police Department's General Orders that meet these requirements are detailed in the next section of this report.

# Code of Criminal Procedure Definitions

## **Art. 2.132**

"Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

"Race or ethnicity" means of a particular descent, including White, Black, Hispanic/Latino, Asian/Pacific Islander, or American Indian.

## **Art. 3.05**

"Racial profiling" means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

## Links

The links listed below are for your convenience to review the pages of the Texas Code of Criminal Procedure that pertains to racial profiling rules and reporting requirements:

<http://www.statutes.legis.state.tx.us/Docs/CR/htm/CR.2.htm#2.131>

<http://www.statutes.legis.state.tx.us/Docs/CR/htm/CR.3.htm#3.05>

<https://capitol.texas.gov/tlodocs/85R/billtext/pdf/SB01849I.pdf>

<https://www.tcole.texas.gov/content/racial-profiling-reports>

**Wichita Falls Police Department**

**Policies**

# **Texas Police Chiefs Association**

## **Law Enforcement Recognition Program**

In 2011 the Wichita Falls Police Department began the voluntary process of instituting the best practices guidelines set forth by TPCA, commonly known as “Texas Best.” The Texas Legislature demands a great deal of professional law enforcement in Texas and the Best Practices were specifically designed to aid Texas agencies in meeting those demands and providing the best quality of service possible. The Texas Best guidelines meet or exceed all of the requirements listed under Article 2.132, CCP. Compliance with these guidelines are mandated under WFPD General Order No. 100.059, effective October 7, 2011.

These guidelines expanded the definition of Racial Profiling, also referred to as Bias-Based Profiling. The Texas Best definition is: law enforcement initiated action based on an individual’s race, national origin, or ethnic background, gender, sexual orientation, religion, economic status, age, cultural group, or any other identifiable group rather than on the individual’s behavior or on information identifying the individual as having engaged in criminal activity.

The Wichita Falls Police Department was originally “Recognized” in 2012 and “Re-Recognized in 2017. The Department was inspected by assessors from the Texas Police Chief’s Recognition Program in May of 2021. On 06/11/2021 the Department was notified that it had received “Re-Recognition” status for the second time since becoming recognized in 2012.

# **Wichita Falls Police Department General Orders**

The Wichita Falls Police Department has developed General Orders to ensure compliance with all laws of the State of Texas regarding Biased Based (Racial) Profiling, and with Texas Best guidelines.

## **General Order 100.059      Biased Based Profiling (Racial Profiling)**

The purpose of this policy is to reaffirm the Wichita Falls Police Department's commitment to unbiased policing in all its encounters between officers and any person; to reinforce procedures that serve to ensure public confidence and mutual trust through the provision of services in a fair and equitable fashion; and to protect our officers from unwarranted accusations of misconduct when they act within the dictates of departmental policy and the law. This General Order puts the Department in compliance with CCP Art. 2.132. It was updated in 2017 to be in accord with the Sandra Bland Act.

## **General Order 103.002      Citizen Complaints, Office of Professional Conduct**

The purpose of this order is to implement a process by which an individual may file a complaint with the Wichita Falls Police Department if the individual believes that an officer employed by the agency has engaged in racial profiling. This order requires that information about filing a complaint and the means to do so are readily accessible to the public at all times, and that all complaints are treated seriously.

## **General Order 200.054      Mobile Video and Digital Audio Recording Equipment**

One of the primary purposes of this order is to establish procedures to properly maintain and review audio/video recordings of motor vehicle stops made by Wichita Falls Police Officers to ensure that biased based profiling is not occurring. Patrol shift commanders are responsible for seeing that supervisors review audio and video recordings in compliance

with this policy. Due to the large amount of documentation created from these reviews, this documentation is not included in this report.

### **General Order No. 105.002 Training**

One of the purposes of this policy is to ensure that all department employees receive training that conforms to TCOLE standards. TCOLE established a statewide comprehensive education and training program on racial profiling for licensed peace officers. All officers are required to complete this program not later than the second anniversary of the date the officer is licensed or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier. All sworn officers who graduated from the Wichita Falls Police Department Academy prior to 2001 attended the Racial Profiling course between 2001 and 2005. The officers that graduated from the Police Academy after 2001 attended the course while in the academy. This State-Mandated course, per Legislative Mandate 77R-SB1074, provides officers with the knowledge to detect and prevent racially-motivated actions during traffic stops, searches, and arrests. ... This course meets Texas Commission on Law Enforcement (TCOLE) requirements Racial Profiling Course #3256.



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**Filing a Complaint**

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# Filing a Complaint if Racial Profiling Occurs

Police Officers are granted a public trust that requires that they consistently demonstrate the highest degree of integrity. With this in mind, the Wichita Falls Police Department has established a Code of Conduct which sets forth the standards requiring officers to maintain a high level of personal and official behavior in order to command the respect and confidence of the public.

When members of the public believe that a police officer has engaged in misconduct, to include a violation of the racial profiling laws, they may report this misconduct to the Police Department's Office of Professional Conduct (OPC). The Sandra Bland Act requires officers to provide citizens with information on how to file a complaint on every motor vehicle stop. This is accomplished by including the physical address, phone number, and email address of OPC on each written warning or citation.

There are several ways a complaint can be filed:

1. A Report of Service form can be obtained at the front desk of the Police Department, or on the City of Wichita Falls website. The Report of Service form can be found online here: <http://www.wichitafallstx.gov/documentcenter/view/4644>. The completed form may be submitted to the front desk or mailed to: 610 Holliday, Wichita Falls, TX, 76301.
2. A concern about employee conduct can be submitted online through the City of Wichita Falls website. Follow this link: <https://clients.comcate.com/newrequest.php?id=34#>
3. Speak to a Shift Supervisor by calling (940) 720-5000,
4. Call the Office of Professional Conduct at (940) 761-7723,
5. Email the Office of Professional Conduct at [OPC@wfpd.net](mailto:OPC@wfpd.net)

The Report of Service form must be completed and returned to the Police Department either by mail or by returning it to the front desk of the Police Department. A signature is required to file a formal complaint so the complainant will be asked to sign their form if they have not already done so.

The function of the OPC division of the Wichita Falls Police Department is to investigate alleged violations of the departmental policies and procedures by members of the Department. The complaints will either be investigated internally by the OPC Commander or assigned directly to the employee's Commander. Find more information at: <http://www.wichitafallstx.gov/1360/Office-of-Professional-Conduct>

The OPC division conducts only administrative investigations and any statements taken, or allegation made in that office will have no effect on any criminal proceedings pending against the complainant. The OPC division does not investigate criminal allegations.

The complete investigation and final disposition of a case is all handled within the Police Department. All information obtained and found during the course of the investigation is kept confidential to the extent allowed by law

## Compliments

There are times that Officers and employees of the Wichita Falls Police Department go above and beyond their call for duty. Law Enforcement employees appreciate it when their good deeds are noticed. Many times officers are remembered for the traffic tickets they issue or the arrest they made, and not for the helping hands they extend every day.

If an officer or employee of the Wichita Falls Police Department provides services that you wish to thank them for, or commend them for, please fill out the Report of Service form provided in the lobby of the Police Station or write a letter to the Chief. We will see that that employee receives the form or the letter and that a copy is placed in their personnel folder.

Just a small note of thanks or a positive comment goes a long way to boost the morale of not only the involved employee, but also those around them the employees are more positive about themselves and the services they provide.

**Report of Service forms can be turned into the Police Department at the front desk, phoned in, turned in to a supervisor, or mailed to the Wichita Falls Police Department at the following address:**

**Wichita Falls Police Department  
610 Holliday  
Wichita Falls, TX 76301  
(940) 761-7723  
(940) 720-5000**

The Wichita Falls Police Department offers a Citizen Ride-a-Long program. This is an opportunity for citizens to ride with an on-duty patrol officer. For more information call the Training Office at 720-5059.

## Wichita Falls Police Department

Chief of Police	(940) 761-6832
Communications	(940) 720-5000
Communications Supervisor	(940) 720-5063
Community Services Office	(940) 720-5016
Crime Prevention	(940) 720-5019
Crime Stoppers	(940) 322-9888 (800) 322-9888
Records Section	(940) 761-7782
Criminal Investigations Section (Detectives)	(940) 761-7762
Juvenile Unit	(940) 761-7762
Narcotics Section	(940) 761-7720
Office of Professional Conduct (Internal Affairs)	(940) 761-7723
Patrol Supervisors	(940) 720-5000
Patrol Checks	(940) 761-7792
Property / Evidence	(940) 761-7798
Public Information Officer	(940) 720-5016
Statistics	(940) 761-7787
Traffic Section	(940) 761-6862 (940) 761-7791
Training Section	(940) 720-5059
All others not listed	(940) 720-5000

### IMPORTANT NUMBERS

Emergency	911
Information Desk	(940) 761-7792
Accident Records	(940) 761-7786



## Citizen Complaint Procedures

How do I file a complaint against an officer or employee of the Wichita Falls Police Department, and how are those complaints handled?

## Complimenting Employees Procedures

How do I compliment or thank an Officer or an employee of the Wichita Falls Police Department for a job well done?

**The answer to both questions is by using a Report of Service form, available in the lobby or the front desk of the Police Station, or from any on-duty supervisor. These forms are used for complaints and compliments.**

**Wichita Falls Police Department  
Office of Professional Conduct  
(940) 761-7723  
24-hour number, (940) 720-5000**

## Complaint Investigations

The Wichita Falls Police Department is committed to fair, efficient and impartial law enforcement. Any misconduct by Department employees must be detected, thoroughly investigated, and properly adjudicated to assure the maintenance of these qualities. A police department is often evaluated and judged by the conduct of individual employees. When an informed public knows its Police Department honestly and fairly investigates and adjudicates all allegations of misconduct against its employees the community develops trust in its Police Department. At the same time employees must be protected against false allegations of misconduct. This can only be accomplished through a consistently thorough investigative process.

The Report of Service forms are available to make complaints. They can also be phoned in (a signature will be required at a later date) or a letter can be mailed to the Police Department. Please insure it is signed.

## Frequently Asked Questions

**Who do I talk to first?** The Office of Professional Conduct is available during regular business hours or you may make a complaint to any on-duty supervisor. The Chief is notified of all complaints after they are filed.

**Who will investigate my complaint?** The Office of Professional Conduct investigates some complaints and some are investigated by the employee's Commander. The seriousness of a complaint is based on guidelines from the Chief.

**What if I am under 17 years of age?** You still have the right to make a complaint with the assistance of a responsible adult.

**How will I know what happens to my complaint?** You will be notified when the investigation has been completed. This does not apply to anonymous complaints.

**Does my complaint have to be in writing?** Yes. Before a complaint can be looked into formally, the complaint must be in writing. A signature and date must also be included.

**Will the employee know who complained on them?** The employee is notified who complained on them and what the complaint is about. This gives the employee an opportunity to give their side of the story. Other information about the investigation is kept confidential and the employee does not have access to the information in the investigation.

**Complainants should not be concerned with retribution for making a legitimate complaint. Any conduct of this nature by an employee will not be tolerated. There are policies in place to prevent such conduct.**

**The supervisor of the employee can explain many complaints. If you wish to talk to a supervisor they will attempt to resolve the complaint informally. You may still file a complaint if you are not satisfied with their response.**

**Wichita Falls Police Department  
Office of Professional Conduct  
(940) 761-7723  
24-hour number, (940) 720-5000**

**Additional Information**

*The filing of a formal complaint against an employee of the Wichita Falls Police Department by you institutes an administrative investigation, which could possibly result in disciplinary action being taken against the employee.*

**Therefore:** *A person who makes a false statement under oath concerning a complaint filed against a law enforcement officer as required by Chapter 614, Subchapter B in the Government Code, with intent to deceive and knowledge of the statement's meaning, is guilty of aggravated perjury under Section 37.03 of the Texas Penal Code if he/she has knowledge of the content of the complaint, the purpose of the filing, and the official character of the investigation conducted in connection therewith, and if the statement is material.*

Complainants who have current criminal or traffic charges pending should be aware that the internal review process deals solely with Department policy matters and the conduct of Department employees. **Regardless of the outcome of a complaint investigation, existing criminal or traffic charges must be dealt with through the proper courts.**

The Wichita Falls Police Department realizes that confusion, different perceptions, or the timeliness of information sometimes will result in descriptions that produce different versions of the same incident. This is common in all police work; however a deliberate making of a report that the complainant knows to be false or misleading may result in criminal or civil action against the complainant.

**Wichita Falls Police Department  
Report of Service Form**

Name \_\_\_\_\_  
(Last Name) (First Name) (Middle Name)

Address: \_\_\_\_\_ Apt: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Address: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_  
(Pager, Cell, Relative)

Best time and place to contact you: \_\_\_\_\_

The complaint/compliment is about: \_\_\_\_\_  
(List officer or employee names, badge numbers or car numbers, if known)

The incident occurred on: \_\_\_\_\_ at: \_\_\_\_\_ A.M. / P. M.  
(Day of the Week) (Date) (Time)

This incident occurred at the following location: \_\_\_\_\_

Briefly explain what happened: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use additional sheets if necessary)

Witness Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_  
(Last, First, Middle)

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
(Pager, Cell, Relative)

I understand, and it is my desire, that this complaint will be investigated thoroughly and objectively. I further understand that if the investigation proves that I have knowingly made a false allegation, I may be liable to both criminal and civil prosecution. I also understand that in some cases I may be asked to submit to a polygraph examination as a part of this investigation.

\_\_\_\_\_  
Date Time Signature for Compliment and/or Complaint

\_\_\_\_\_  
Compliment/Complaint Received by Time Signature of Parent/Guardian (if under 17 years of age)

(Departmental Use Only)

Investigators' Summary: \_\_\_\_\_

Date Received: \_\_\_\_\_

Initial Contact: \_\_\_\_\_

Chief's Signature: \_\_\_\_\_

Control No: \_\_\_\_\_

Investigator's Signature: \_\_\_\_\_



Manuel Borrego, Chief of Police

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M. \_\_\_\_\_

December 31, XXXX

Wichita Falls, TX

Dear \_\_\_\_\_,

An investigation of the complaint filed by you against Officer \_\_\_\_\_ has been completed.

The Wichita Falls Police Department appreciates you notifying us about this incident. Also your cooperation with this investigation was greatly appreciated. As a result of this investigation the Department shall be taking the appropriate action warranted by the findings of the investigation.

Should you have questions concerning this investigation, please feel free to contact me at (940) 720-5000.

\_\_\_\_\_  
Lt.

Manuel Borrego  
Chief of Police

Blank lined area for notes or additional information.

**Contact Information**

Blank area for contact information.

# **Wichita Falls Police Department**

## **Contact Information**

### **Chief of Police**

Manuel Borrego  
610 Holliday  
Wichita Falls, TX 76301  
(940) 761-6832

### **Office of Professional Conduct**

Lt. Joseph Puddu  
610 Holliday  
Wichita Falls, TX 76301  
(940) 761-7723

### **Professional Standards Unit**

Officer Charles Casillas  
610 Holliday  
Wichita Falls, TX 76301  
(940) 761-7772

### **Training Unit**

Sgt. Donald Miller  
710 Flood St  
Wichita Falls, TX 76301  
(940) 720-5028



# WFPD 2021 RACIAL PROFILING REPORT DATA

1. Gender			
FEMALE	ALASKA NATIVE/AMERICAN INDIAN	0.50%	36
	ASIAN/PACIFIC ISLANDER	1.00%	71
	BLACK	13.42%	957
	HISPANIC/LATINO	14.48%	1,033
	WHITE	70.60%	5,036
		<b>100.00%</b>	<b>7,133</b>
MALE	ALASKA NATIVE/AMERICAN INDIAN	0.99%	110
	ASIAN/PACIFIC ISLANDER	1.29%	143
	BLACK	13.24%	1,469
	HISPANIC/LATINO	17.33%	1,922
	WHITE	67.15%	7,449
		<b>100.00%</b>	<b>11,093</b>
<b>Total</b>			<b>18,226</b>
2. Race or Ethnicity			
ALASKA NATIVE/AMERICAN INDIAN		0.80%	146
ASIAN/PACIFIC ISLANDER		1.17%	214
BLACK		13.31%	2,426
HISPANIC/LATINO		16.21%	2,955
WHITE		68.50%	12,485
<b>Total</b>		<b>100.00%</b>	<b>18,226</b>
3. Was Race or Ethnicity Known Prior to Stop?			
N		96.49%	17,587
Y		3.51%	639
<b>Total</b>		<b>100.00%</b>	<b>18,226</b>
4. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.84%	141
	ASIAN/PACIFIC ISLANDER	1.22%	203
	BLACK	12.80%	2,139
	HISPANIC/LATINO	16.00%	2,673

	WHITE	69.14%	11,550
		<b>100.00%</b>	<b>16,706</b>
PRE EXISTING KNOWLEDGE	ALASKA NATIVE/AMERICAN INDIAN	0.63%	1
	BLACK	26.88%	43
	HISPANIC/LATINO	23.75%	38
	WHITE	48.75%	78
		<b>100.00%</b>	<b>160</b>
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.36%	4
	ASIAN/PACIFIC ISLANDER	0.89%	10
	BLACK	17.11%	192
	HISPANIC/LATINO	17.91%	201
	WHITE	63.73%	715
		<b>100.00%</b>	<b>1,122</b>
VIOLATION OF LAW	ASIAN/PACIFIC ISLANDER	0.42%	1
	BLACK	21.85%	52
	HISPANIC/LATINO	18.07%	43
	WHITE	59.66%	142
		<b>100.00%</b>	<b>238</b>
<b>Total</b>			<b>18,226</b>
<b>5. Street Address or Approximate Location of the Stop</b>			
	CITY STREET		8,954
	COUNTY ROAD		6
	PRIVATE PROPERTY OR OTHER		18
	STATE HIGHWAY		1,809
	US HIGHWAY		7,439
<b>Total</b>			<b>18,226</b>
<b>6. Was a Search Conducted?</b>			
N	ALASKA NATIVE/AMERICAN INDIAN	0.82%	146
	ASIAN/PACIFIC ISLANDER	1.20%	214
	BLACK	12.99%	2,321
	HISPANIC/LATINO	16.08%	2,873
	WHITE	68.91%	12,310
		<b>100.00%</b>	<b>17,864</b>
Y	BLACK	29.01%	105
	HISPANIC/LATINO	22.65%	82
	WHITE	48.34%	175

		100.00%	362
<b>Total</b>			<b>18,226</b>
<b>7. Reason for Search?</b>			
CONSENT	BLACK	21.43%	24
	HISPANIC/LATINO	16.96%	19
	WHITE	61.61%	69
		100.00%	112
CONTRABAND IN PLAIN VIEW	BLACK	48.65%	18
	HISPANIC/LATINO	21.62%	8
	WHITE	29.73%	11
		100.00%	37
INCIDENT TO ARREST	BLACK	52.38%	11
	HISPANIC/LATINO	19.05%	4
	WHITE	28.57%	6
		100.00%	21
INVENTORY	BLACK	18.18%	16
	HISPANIC/LATINO	26.14%	23
	WHITE	55.68%	49
		100.00%	88
NO SEARCH	ALASKA NATIVE/AMERICAN INDIAN	0.82%	146
	ASIAN/PACIFIC ISLANDER	1.20%	214
	BLACK	12.99%	2,321
	HISPANIC/LATINO	16.08%	2,873
	WHITE	68.91%	12,310
		100.00%	17,864
PROBABLE CAUSE	BLACK	34.62%	36
	HISPANIC/LATINO	26.92%	28
	WHITE	38.46%	40
		100.00%	104
<b>Total</b>			<b>18,226</b>

8. Was Contraband Discovered?				
N	BLACK		23.81%	45
	HISPANIC/LATINO		20.63%	39
	WHITE		55.56%	105
			<b>100.00%</b>	<b>189</b>
Y	BLACK		34.68%	60
	HISPANIC/LATINO		24.86%	43
	WHITE		40.46%	70
			<b>100.00%</b>	<b>173</b>
<b>Total</b>				<b>362</b>
9. Description of Contraband				
ALCOHOL	BLACK		36.00%	9
	HISPANIC/LATINO		32.00%	8
	WHITE		32.00%	8
			<b>100.00%</b>	<b>25</b>
CURRENC	HISPANIC/LATINO		100.00%	1
			<b>100.00%</b>	<b>1</b>
DRUGS	BLACK		33.88%	41
	HISPANIC/LATINO		21.49%	26
	WHITE		44.63%	54
			<b>100.00%</b>	<b>121</b>
OTHER	BLACK		47.22%	17
	HISPANIC/LATINO		25.00%	9
	WHITE		27.78%	10
			<b>100.00%</b>	<b>36</b>
STOLEN PI	BLACK		33.33%	1
	HISPANIC/LATINO		33.33%	1
	WHITE		33.33%	1
			<b>100.00%</b>	<b>3</b>
WEAPONS	WHITE		100.00%	2

		100.00%	2
<b>Total</b>			<b>188</b>
<b>10. Result of the Stop</b>			
ARREST	BLACK	50.00%	1
	HISPANIC/LATINO	50.00%	1
		100.00%	2
CITATION	ALASKA NATIVE/AMERICAN INDIAN	0.83%	128
	ASIAN/PACIFIC ISLANDER	1.17%	180
	BLACK	12.94%	1,988
	HISPANIC/LATINO	16.99%	2,609
	WHITE	68.06%	10,453
		100.00%	15,358
CITATION \	BLACK	30.61%	15
	HISPANIC/LATINO	20.41%	10
	WHITE	48.98%	24
		100.00%	49
VERBAL W	ALASKA NATIVE/AMERICAN INDIAN	4.55%	1
	BLACK	4.55%	1
	HISPANIC/LATINO	22.73%	5
	WHITE	68.18%	15
		100.00%	22
WRITTEN \	ALASKA NATIVE/AMERICAN INDIAN	0.61%	17
	ASIAN/PACIFIC ISLANDER	1.22%	34
	BLACK	15.10%	421
	HISPANIC/LATINO	11.83%	330
	WHITE	71.24%	1,987
		100.00%	2,789
WRITTEN \	WHITE	100.00%	6
		100.00%	6
<b>Total</b>			<b>18,226</b>
<b>11. Arrest Based On</b>			
OUTSTAND	BLACK	42.11%	8
	WHITE	57.89%	11
		100.00%	19
VIOLATION	WHITE	100.00%	1
		100.00%	1

VIOLATION	BLACK	22.22%	8
	HISPANIC/LATINO	30.56%	11
	WHITE	47.22%	17
		<b>100.00%</b>	<b>36</b>
VIOLATION	WHITE	100.00%	1
		<b>100.00%</b>	<b>1</b>
<b>Total</b>			<b>57</b>
<b>12. Was Physical Force Resulting in Bodily Injury Used During Stop?</b>			
N	ALASKA NATIVE/AMERICAN INDIAN	0.80%	146
	ASIAN/PACIFIC ISLANDER	1.17%	214
	BLACK	13.31%	2,426
	HISPANIC/LATINO	16.21%	2,955
	WHITE	68.50%	12,485
		<b>100.00%</b>	<b>18,226</b>
<b>Total</b>			<b>18,226</b>
<b>13. Was Arrest Due to Contraband Found?</b>			
N	BLACK	31.03%	9
	HISPANIC/LATINO	17.24%	5
	WHITE	51.72%	15
		<b>100.00%</b>	<b>29</b>
Y	BLACK	25.00%	7
	HISPANIC/LATINO	21.43%	6
	WHITE	53.57%	15
		<b>100.00%</b>	<b>28</b>
<b>Total</b>			<b>57</b>